#### **AGENDA**

#### CITY OF STEVENSON COUNCIL STRATEGIC RETREAT

### October 19, 2018 1-4pm October 20, 2018 9-3pm

## Hegewald Center, 710 Rock Creek Dr., Stevenson, WA

1:00 pm Call to order, roll call

1:15 pm Review previous council goals set in February, 2018

Report on progress for each goal and celebrate successes Review council and staff surveys for future goals and priorities

Discuss proposed new and adjusted goals and priorities

4:00 pm Adjourn

Friday, October 19, 2018

#### Saturday, October 20, 2018

9:00 am Call to order, roll call

9:15 am Review proposed goals from Friday session

Prioritize goals and develop strategies for completing goals that are measurable

Create timelines to guide staff and council

3:00 pm Adjourn

\*The times listed are approximate and may be changed at the meeting as needed. If items from Friday are not completed, they may be carried over into the Saturday session



# The Tupelo Model

From the case study Hand in Hand: Community and Economic Development in Tupelo by Vaughn Grisham and Rob Gurwitt.



The Tupelo model, illustrated by the figure below, outlines the successful building of an economically viable community with a broad base including all the human resources in the community. "Economic development . . . came about because community development - the ability of citizens to identify and work together on issues of common concern, their dedication to educating children and adults, their constant search for ways of providing each other with the resources and skills they need to help themselves both as individuals and as communities made it possible" (p. 29).



#### **Guiding Principles of the Tupelo Model**

• Local people must address local problems.

 Each person should be treated as a resource. So the community development process begins with the development of people.

 The goal of community development is to help people help themselves.

 Meet the needs of the whole community by starting with its poorest members, not just as targets for top-down efforts but as full partners in helping design those efforts.

• Leadership is a prime ingredient, but community development cannot be achieved without organizations and structure.

• Community development must be done both locally and regionally if the full benefits are to be achieved

• Never turn the community development process over to any agency that does not involve the people of the community.

 Expenditures for community development are an investment -

not a subsidy - and will return gains to the investors. So people with money have both the responsibility and an interest in investing in the development of their own community.

Before a community can build and/or attract economic development, it is critical to work developing its people. As Grisham and Gurwitt show, "people were not so much the answer to (Tupelo's) problems as they were the raw material from which an answer could be crafted . . . Developing the community connecting its people and its institutions—lays a base for balanced and sustainable economic development." To build the kind of economic development that is good for a community, developing the community itself must be the first step.



**ECONOMIC** 

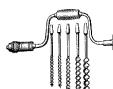
**DEVELOPMENT** 

COMMUNITY DEVELOPMENT

ORGANIZATION DEVELOPMENT

LEADERSHIP DEVELOPMENT

**HUMAN DEVELOPMENT** 











# **City Administrator**

City of Stevenson All Staff

#### SIMPLE GANTT CHART by Vertex42.com

https://www.vertex42.com/ExcelTemplates/simple-gantt-chart.html

All Staff	Pro	Project Start:		Thu, 10/18/2018																								
	Disp	lay Week:	1			15, 201			2, 2018		Oct 29,			Nov 5,	2018		Nov	12, 20	18	N	ov 19,	2018		Nov 2	26, 2018	3	Dec	3, 2018
TASK	ASSIGNED	2222222	CTART	- FND	15 16 :	17 18 19	20 21	22 23 24	25 26 2	27 28 29	30 31	1 2 3	4 5	6 7	8 9	10 11 1	12 13 1	14 15 1	6 17 18	19 2	0 21 2	2 23 24	25 26	27 28	29 30	1 2	3 4 5	6 7
Wastewater Project	то	PROGRESS	START	END		vv i r		1 1		3 3 W	'   **		3 101	T   W	1 F	3 3	IM 1	**   '   '		I IVI I	I VV I	1 1 3	3 IVI	'   W		3 3		
CERB-Grant Documents and SOW	Leana	90%	10/18/18	10/19/18																		+		+	+	$\Box$	+	
Feasibility Study-Project Management	Leana	10%	9/24/18	12/31/18																								
DOE Design Loan-Contract Docs	Leana	10%	12/1/18	1/31/19																П		$\Box$		П				
Project Communication/Comm Engagement	Leana		9/26/18	12/31/20																								
EPA Grant Application	Leana		10/1/18	11/1/18																П		П		П			П	
EDA Grant Application	Leana	50%	9/1/18	12/31/18																								
Project Assistance	Ben and Eric		9/1/18	12/31/18																								
Finance/Budget																												
2019 Budget	Leana	50%	9/1/18	12/31/18																								
Water System						Ш																		Ш		Ш		
Water Plant Evaluation Changes	Karl		10/18/18	10/19/18			Щ															$\perp$		Ш	Ш	Ш	Ш	
Water Sys Plan/coliform monitoring plan update	Karl		10/22/18	10/25/18													1					4		4	Ш	Ш	4	
Optimizing Plant	Karl		9/10/18	10/31/18																				Ш			Ш	
School Street Waterline Funding	Karl		10/24/18																									
G.I.S.	Karl		11/4/18	12/31/18																								
AMI/AMR Water Meter Upgrade	Karl		10/15/18	10/18/18																		-		4	Ш	$\square$		
Building Official								_		_														Ш	ш			
Dealing with unforseen building issues	Karl			12/31/18											_		_						_					
Fire Inspections  Plan reviews/Inspections	Karl		10/1/18 9/10/18	12/31/18																								
Filing old Building Plans	Karl		11/19/18																									
Council Retreat	Karl		10/19/18									+					+					+		+	H	$\forall$	+	H
Lodging Tax			.,,	., -5, 23													+					+		+	+	$\forall$	+	++
2019 Call for Proposals	Leana		9/20/18	10/17/18																		+		+	H	$\forall$	+	+
Review of Applications	Leana		10/17/18																+			+		+	H	$\Box$	+	$\forall$
Contract Development	Leana		11/15/18	12/20/18														ī										
Fire Department														Ш														
Fire District FEMA truck grant	Ben		9/21/18	10/26/18																		$\top$		$\top$	$\Box$		$\top$	
																				-								

	5	1		Oct 15	, 2018	Oct :	22, 2018		Oct 29, 20	018	No	v 5, 2018	3	Nov	12, 201	8	Nov	19, 20:	18	No	v 26, 20	18	Dec	3, 2018
	Display Week:		]	15 16 17	18 19 20	21 22 23 2	4 25 26 2	7 28 29	30 31 1	2 3 4	1 5 6	7 8 9	10 11	12 13 1	4 15 16	17 18	19 20	21 22 2	3 24 25	26 27	28 29 3	30 1 2	3 4	5 6 7
TASK	ASSIGNED PROGRES	S START	END	M T W	T F S	S M T V	V T F S	s s m	T w T	F S S	5 М Т	W T F	ss	м т и	V T F	s s	м т	w T F	s s	мт	w T	F S S	м т	W T F
Fire Hall Project Design	Leana	8/1/18	12/31/18																					
Administrative																								
CDBG Housing Rehab Grant	Leana	10/1/18	12/31/18																					
Financial Policies	Leana	10/1/18	12/31/18																					
Update Business License Ordinance	Leana	10/1/18	12/31/18																					
Asset Management Update	Carla	10/1/18	12/31/18																					
Employee Development	Leana	10/1/18	12/31/18																					
IACC Conference	Ben and Leana	10/23/18	10/25/18																					
Future Planning																								
CAOCOMPLETE	Ben	11/1/16	9/20/18																					
Shipping Containers	Ben	6/21/18	12/31/18																					
Shorelines SEPA Notice	Ben	10/17/18	11/2/18																					
Shorelines Commerce Notice	Ben	10/17/18	11/16/18																					
Shorelines Public Hearing	Ben	11/20/18	11/20/18																					
Shorelines Responsiveness Summary	Ben	11/2/18	12/10/18																					
Development Review																								
Dealing with unforseen building issues	Ben	10/15/18	12/31/18																					
Conditional Use Permit Review	Ben	11/1/18	11/13/18																					
Chinidere	Ben	9/7/18	12/31/18																					
Nuisances																								
Willard Street	Ben	9/13/18	10/25/18																					
Ryan Allen Road	Ben	9/13/18	12/31/18																					
Iman Loop Road	Ben	9/13/18	12/31/18																					
Insert new rows ABOVE this one																								